

Your logo or letterhead here

Building/set up accommodations:

- We have our own projector, ultrasound equipment, and computer.
- If you have your own technological/projector/sound system for us to utilize, please let us know that.
- We request that a tech support person be there to help us with set up upon our arrival with a WIFI code.
- We will need a room that will accommodate the number of students who will be involved in the presentations.
- We will need to be set up in this same room for all presentations.
- We require two hours of set up time prior to the presentation and will arrive two hours prior to presentation time. For early presentations, we like to set up the afternoon or night before- please let us know if this is possible.
- We require an hour of take down time and always appreciate assistance with set up or take down.

Additional Equipment Needed:

- Large screen, large white board, or large white wall space to project our slides and ultrasound image on.
- 6 or 8 foot table up front and chairs for speakers and volunteers
- 6 or 8 foot table by the exit door for supplies for students
- Additional 6 or 8 ft tables if we are doing a grade school presentation (discuss this with presentation coordinator)
- Podium
- 3 microphones (for presenter, sonographer and ultrasound machine and microphone stand)

Thank you for the opportunity to share the gift of life with your students!



E m p o w e r e d b y
**HEART OF A
CHILD MINISTRIES**